



MIDDLE GEORGIA COMMUNITY ACTION AGENCY

ANNUAL REPORT 2018

A YEAR OF ACCOMPLISHMENTS

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Message from the Executive Director



It is with great honor that I present the 2018 Annual Report. I would like to Thank our board members for their service to the agency, commitment to our mission and the guidance and support they provide me and the staff, so we can better serve the families in our communities.

We continued to strive toward program excellence. Our Head Start Program submitted applications for all 15 centers to Bright from the Start to become Quality Rated sites, a designation given to education programs that meet defined program standards. Our commitment to providing a high quality pre-school program resulted in each of our 15 sites receiving a rating.

Our Community Services Block Grant Program continues to be a leader in the state. By developing a strong infrastructure to enable us to provide high quality services to low-income individuals and communities, we have successfully complied with the organizational standards to maintain a 100% score.

The systematic approach we began to evaluate our internal processes continues, as well as our effort to reduce costs and redirect funds back to the families, children and seniors that we serve. Again we are proud to report substantial savings in insurance costs and contracted services.

One of the savings we realized was in our health insurance policy. The premium reduction resulted in over a \$130,000 savings to the agency and staff, and a reduction of our deductible. This year we held our second annual Wellness event and our Second Annual Employee Health Fair. Our effort to focus on a healthier workplace by providing staff with resources, information and guidance has led to a decrease in health insurance claims and a reduction of our premiums.

Going forward we will continue to look for funding opportunities to expand our programs so we can better meet the needs of the individuals and families in our communities, while also maintaining a strong infrastructure to ensure the delivery of high quality services.

Thank You,

Robin Thomas

2018

Our mission at Middle Georgia Community Action Agency, Inc. is to provide, in collaboration with public and private partners, social services that address the needs of disadvantaged individuals.

Programs

Head Start

Head Start promotes the school readiness of children ages 3 to 5 by encouraging their cognitive, social, and emotional development. Head Start recognizes that parents are a child's first teacher and also aims to empower them for a lifelong role in the child's maturation and learning. MGCAA serves 935 children in 20 centers throughout Middle Georgia.



Community Services (CSBG)

Middle Georgia Community Action Agency offers a number of beneficiary services, including assistance with food, clothing, shelter, prescriptions, and utilities. These services are designed to reduce the impact of poverty and improve the quality of life for participating families. Services are offered in eleven Georgia counties through local neighborhood service centers.



Senior Services

Middle Georgia Community Action Agency offers services that are designed to improve the quality of life for participating seniors by providing nutritious meals, opportunities for social interaction, and general education. Congregate meals promote better physical and mental health for older people by providing nutritious meals and opportunities for social activities in a center setting. The Home Delivered Meals Program provides meals to individuals who are temporarily or permanently home bound.



Weatherization

The Weatherization housing program is intended to reduce heating and cooling costs for low-income families, particularly for the elderly, people with disabilities, and children, by improving the energy efficiency of their homes. Weatherization services include home improvements and energy conservation measures, installation of attic insulation, broken window repair, air sealing using caulk, water heater replacement and/or wrap, the replacement of light bulbs with more efficient varieties, and health and safety surveys.



Transportation

Providing convenient transportation services has been the business of MGCAA Rural Public Transportation for more than 25 years. We provide curb-to-curb transportation services in Jones, Peach, Pulaski and Twiggs Counties. Any resident who needs a ride from the rural areas of his or her county to the urbanized areas are eligible. Clients must be able to enter and/or exit their destination without assistance from the driver, though the driver will assist passengers in loading and unloading the van (excluding packages). All drivers have been trained in passenger assistance and emergency procedures to insure that your transportation is safe, comfortable, and secure.



Head Start Annual Report

Funding and Budgets

Revenues

	2/1/2017 – 1/31/2018	2/1/2018 – 1/31/2019
Grant Funds	\$7,621,120	\$7,819,269
*Non Federal Match	\$1,905,280	\$1,905,280

*Space, Volunteer hours, donation of materials, professional services.

Budget

	2/1/2017 – 1/31/2018	2/1/2018 – 1/31/2019
Salaries	\$3,483,403	\$3,622,003
Fringe Benefits	\$1,793,055	\$1,687,625
Travel	\$42,251	\$42,251
Equipment	0	0
Supplies	\$387,829	\$399,908
Contractual	\$55,000	\$55,000
Other	\$828,809	\$953,809
Direct Cost	\$6,590,347	\$6,760,596
Indirect Cost	\$1,030,773	\$1,058,673
TOTAL:	\$7,621,120	\$7,819,269

Other Funds

CACFP	\$660,523
Pre-K	\$347,704
TOTAL:	\$1,008,227



Audit

Following the 2018 Audit, Frank Erwin, CPA, issued an unmodified opinion with no significant deficiencies identified.

Enrollment

Funded	Average Monthly	#Children Served	Eligible Children	%Eligible
935	938	1,109	947	85%

Medical & Dental Exams

Dental Screenings	1,109
Physicals	1,108

Nutrition – Meals Served

Breakfast	112,916
Lunch	107,608
Snacks	102,645

Head Start Continued: School Readiness

MGCAA arranges a “Transition to Kindergarten” meeting with the local public school for both the children and parents to meet and share information about Kindergarten.

Staff assists parents with Kindergarten registration. We provide information to parents regarding Kindergarten entrance requirements (health exam, documentation, entrance skill expectations, open-house, and enrollment).

A visit/tour of the Kindergarten classrooms is schedule for parents and the children. We read books to our Head Start children regarding transition/change to prepare them for Kindergarten.

Staff obtains parent consent to transfer children’s records to the local public school. We also provide written records of the child’s progress in Head Start to the Kindergarten teachers.

Child Outcomes

MGCAA uses Creative Curriculum which provides high quality objectives for development and learning for our preschool children.

Children are assessed in Language, Literacy, Mathematics, Science, Creative Arts, Social and Emotional Development, Approaches to Learning and Physical Health and Development.

Children’s performance is measured three times per year during the Fall, Winter and Spring Assessments.

CLASS™

Classroom Assessment Scoring System

The Classroom Assessment Scoring System (CLASS) is an observational tool that provides a common lens and language focused on the class room interactions that enhance student learning. It includes three domains or categories that support children’s learning and development: Emotional Support, Classroom Organization, and Instructional Support. CLASS supports teachers’ unique professional development needs, focuses on effective teaching and helps teachers understand the power of their interactions with students. MGCAA conducts two CLASS observations per year on every teacher. Through CLASS scores we are able to compare our teachers to that of the National Head Start average.

CLASS DATA	Emotional Support	Classroom Organization	Instructional Support
2017-18 Average	6.17	5.61	4.59
National Average	6.07	5.83	3.00
2016-17 Average	5.78	4.74	3.88

Program Impact

Community Services

Program	Served
Community Services Block Grant	5,453
Indigent Patient/Prescription Assistance	132
Regulated Referrals (SCANA)	12
Energy Assistance	9,447
Emergency Food & Shelter	803
Supplemental Nutrition Assistance Program (SNAP)	14

Senior Services

Program	Served
Senior Center Congregate Meals	41,937
Home Delivered Meals	20,993
CCSP Home Delivered Meals	15,613
SOURCE Home Delivered Meals	44,935

Housing Services

Program	Served
Weatherization - DOE	31
Weatherization - Georgia Power	0
Weatherization – HHS	31

Transportation Services

Program	Served
5311 Rural Transportation	45,590
Contracted Trips	4,692



Financial Summary

Revenues *unaudited

Federal Grants	\$14,866,203
State Grants	\$1,336,362
In-kind Contributions	\$572,257
Program Income	\$35,891
Interest	\$2,219
Other	\$314,346
Total Revenues:	\$17,127,278

Expenditures *unaudited

Human Services	\$4,703,091
Children Services	\$9,335,291
Energy Resources	\$376,059
Education Services	\$1,187,639
Housing Services	\$30,742
Emergency Assistance	\$163,101
Transportation Services	\$384,502
Administration	\$287,623
Total Expenditures:	\$16,968,048

Funding Analysis

Funding Source	Program	FYE *Unaudited
U.S. Dept. of HHS	Head Start	\$7,738,595
Georgia Bright from the Start	Pre-Kindergarten	\$347,704
	Child & Adult Care Food	\$681,663
Georgia DHS	CSBG	\$697,892
	Energy Assistance	\$2,335,582
	TANF Employment	\$172,602
	Family Connection	\$48,162
MG Regional Commission	CCSP/Source Meals	\$398,347
	Senior Center/ Congregate Meals	\$538,214
	Senior Centers/ Home Delivered Meals	\$171,234
GA Environmental Finance Authority	Weatherization-HHS	\$173,376
	Weatherization-DOE	\$186,295
FEMA	Emergency Food & Shelter	\$98,646
Georgia DCA	Home Access	\$11,152
Houston Healthcare	Prescription Assistance	\$24,000
Georgia DOT	Section 5311 Transit	\$435,623
Unified Transportation – Reg. 9	Contracted Transportation	\$47,198



Middle Georgia Community Action Agency Partners



Partner Agency



***Middle Georgia Community Action Agency, Inc.
121 Prince Street
Warner Robins, GA 31093***