

**Middle Georgia Community Action Agency, Inc.**

**121 Prince Street  
Warner Robins, GA 31093-0712  
Phone: (478) 922-4464  
Fax: (478) 922-7320**



**May 12, 2023**

**REQUEST FOR PROPOSAL  
Head Start Program  
Multiple Locations**

Middle Georgia Community Action Agency, Inc. (MGCAA, Inc.), is requesting interested contractors/vendors to provide a bid for Stripping, waxing, and buffing LVT floors as indicated by location.

Work will consist of stripping the old wax, installing new wax, and buffing the LVT floors for 20 Head Start centers.

Please provide an estimate that includes the breakdown on materials and labor cost. You may bid on the entire project or bid on selected counties at your preference.

**The deadline for bid submission is Friday May 26<sup>th</sup>, 2023 by 3:00 pm.**

Send your bid to Alma Clay, [aclay@mgcaa.org](mailto:aclay@mgcaa.org) or via mail to:  
MGCAA, Inc.

Attn: Alma Clay

121 Prince St, Warner Robins, GA 31093.

Any bids that are not complete or do not contain a copy of liability and worker's compensation insurance will not be considered. MGCAA, Inc. is not obligated to accept the lowest bid and may at its option reject all bids.

Terms and Conditions are negotiable to some extent so please feel free to make offers based on your company's policy. If your bid is accepted, terms and conditions will be negotiated at that time.

Contact Alma Clay at 478-922-4464, ext. 1102 if you would like a bid package, or if you have any questions or concerns.