

**Middle Georgia Community Action Agency, Inc.**

121 Prince Street  
Warner Robins, GA 31093-0712  
Phone: (478) 922-4464  
Fax: (478) 922-7320



October 12, 2023

**REQUEST FOR PROPOSAL**  
**Roof Replacement**  
**Job #74677**

Middle Georgia Community Action Agency, Inc. (MGCAA, Inc.), is looking for interested contractors for the roof replacement of its main office located in Warner Robins, Georgia.

Proposals will need to be returned to MGCAA, Inc. no later than Monday, October 30, 2023 by 3 p.m. Any proposals that are not complete will not be considered. MGCAA, Inc. is not obliged to accept the lowest bid and may at its option reject all proposals. Your company must also provide valid certification of insurance to include worker's compensation.

The submitted proposal should include a breakdown of materials and labor cost with travel, mileage, etc. factored within.

Please contact Alma Clay at [aclay@mgcaa.org](mailto:aclay@mgcaa.org) or by calling 478-922-4464 ext. 1102 for any questions or concerns as well as to confirm access to the building.

**Location:**

121 Prince Street, Warner Robins, GA 31093

**Scope of Work:**

The current roof of this building is asphalt which is 20+ years old. There is damage to the current roof due to leaks. It has been patched and repaired in several areas on different occasions. The building measures at 14,700 sq. ft.

- Provide all sett-up, hoisting, and removal of debris
- Provide labor and materials to remove existing roof materials and all flashings
- Provide labor and materials to flash each drain pipe for waterproofing; pipes and downspouts should remain.
- Recommendations of alternate roof materials options are to be considered if applicable